



AGENCY BANKING CLAIM FORM

Section A: Customer /Agent information Bank Agent  Customer

Branch \_\_\_\_\_ Date \_\_\_\_\_
Account Name(s): \_\_\_\_\_
Account Number: \_\_\_\_\_
Last 8 digits of the Card Number \_\_\_\_\_
ID Number: \_\_\_\_\_ Cell Phone Number \_\_\_\_\_
Email Address: \_\_\_\_\_ Signature(s) \_\_\_\_\_

Section B: Transaction Details

Table with 5 columns: Txn Date, Txn Type, Identification details, Claim, Amount. Contains 3 rows of transaction details with checkboxes for various types and claim statuses.

(For more, see attached list) TOTAL =====

Remarks/Other Details: \_\_\_\_\_
\_\_\_\_\_
\_\_\_\_\_

Section C: Bond of indemnity

WHEREAS the undersigned has applied to THE CO-OPERATIVE BANK OF KENYA ("The Bank") at Nairobi for the payment by the Bank of certain sums of money to him/her/it of which the particulars are stated in section A or/and B above AND WHEREAS the said Bank has agreed to make such payment upon receiving the indemnity hereunto written.

Therefore I/WE the undersigned do hereby covenant and agree bind myself/ourselves my/our heirs and executors to hold harmless and indemnified THE CO-OPERATIVE BANK OF KENYA LIMITED from and against all losses, damages and expenses which the said Bank may at any time hereafter be put to or sustain by reason of the making of the said payments to my/our account and against all claims and demands which may be made in respect thereof by any persons.

Name: \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_
Name: \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_

Signature witnessed and verified by Bank Branch Official:(SigCap &Perpro)

Name: \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_

Section D: For Claim Processing Use Only

Approved for reversal  Corrective entries: DR \_\_\_\_\_ kes \_\_\_\_\_
(raise on the back for more) CR \_\_\_\_\_ Kes \_\_\_\_\_

Not Approved for reversal  Reason \_\_\_\_\_
\_\_\_\_\_

Processed by \_\_\_\_\_ signature \_\_\_\_\_ Date \_\_\_\_\_

Authorised By \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_