



Member of The Co-operative Bank Group

About Co-op Consultancy

We are the advisory and training unit of the Co-operative Bank Group. Since 2002, we have been building capacity among cooperatives and other similar institutions in Kenya and across Africa. Journey with us today and take your organization to greater heights.



BOARD OF DIRECTORS OPEN WORKSHOPS

DATES	WORKSHOP TITLE	TARGET GROUP	FEES - KShs. (DAY CONFERENCE)	VENUE
Mar 24 th - 26 th	Audit & Risk Committee Board Workshop	Audit & Risk Committee Members	70,000.00	Naivasha
Apr 14 th -16 th	Finance, Budgeting and Administration Board Workshop	Finance & Administration Committee Members	75,000.00	Mombasa
Apr 21 st - 23 rd	Board Induction	All Board of Directors	70,000.00	Nairobi
May 19 th - 21 st	Education and Marketing Board Workshop	Education, Marketing and Business Development Committee Board Members	75,000.00	Mombasa
May 26 th - 28 th	National Cooperatives Supervisory Board Workshop	Supervisory Board Members	80,000.00	Mombasa
Jun 23 rd -25 th	Credit Committee Board Workshop	Credit Board Committee Members	75,000.00	Mombasa
Aug 18 th - 20 th	The 21 st Annual National Cooperatives Leaders Workshop	Cooperative Board of Directors, CEOs, Deputy CEOs, & Senior Management	80,000.00	Mombasa

BOARD REGIONAL WORKSHOPS

DATES	WORKSHOP TITLE	TARGET GROUP	FEES - KShs. (DAY CONFERENCE)	VENUE
Mar 26 th - 27 th	Leadership & Governance Masterclass	All Board of Directors	28,000.00	Nairobi
Jul 24 th - 25 th	Board Members Financial Reports Interpretation & Analysis	All Board of Directors	28,000.00	Nairobi

STAFF OPEN WORKSHOPS

DATES	WORKSHOP TITLE	TARGET GROUP	FEES - KShs. (DAY CONFERENCE)	VENUE
Feb 5 th - 6 th	CEOs Round Table	Chief Executive Officers	40,000.00	Nairobi
Feb 17 th - 19 th	Tellers Induction and Proficiency Workshop	Tellers/Cashiers and New SACCO Staff	55,000.00	Naivasha
Mar 3 rd - 5 th	Sales and Marketing Officers Workshop	Sales Officers, Marketing Officers, Business Development Officers, Tellers	55,000.00	Naivasha
Mar 17 th - 19 th	Credit Module 1: Credit Origination and Appraisal Workshop	Credit/Loan Officers and Micro Credit Officers	55,000.00	Naivasha
Mar 24 th - 26 th	SACCO Business Operations Workshop	All SACCO Staff	50,000.00	Nairobi
Apr 14 th - 16 th	Accounts Assistants Reconciliation & Advanced Excel Bootcamp	Accounts Assistants, Branch Accountants	55,000.00	Kisumu
Apr 21 st - 23 rd	Customer Experience Management Workshop	Customer Service/Member Care Officers and All Staff	65,000.00	Mombasa
May 5 th - 7 th	National Cooperatives CEOs Workshop	Chief Executive Officers, Deputy Chief Executive Officers	85,000.00	Mombasa
May 19 th - 21 st	Internal Auditors Workshop	Internal Auditors, Audit Assistants	70,000.00	Mombasa
May 19 th - 21 st	Marketing Executives Workshop	Marketing Managers, Business Development Managers, Branch Managers	70,000.00	Mombasa
Jun 9 th - 11 th	Credit Module 2: Securitization and Collaterals Management Workshop	Credit/Loan Officers and Micro-credit Officers	55,000.00	Kisumu
Jun 16 th - 18 th	Finance Managers & Accountants Workshop	Finance Managers and Accountants	80,000.00	Mombasa
Jul 7 th - 9 th	FOSA, Branch & Operations Managers Workshop	FOSA Managers, Branch Managers & Operations Managers	70,000.00	Mombasa
Jul 14 th - 16 th	Credit Managers Workshop	Credit/Loan/Micro Credit Managers, Heads of Recoveries & Branch Managers	70,000.00	Mombasa
Aug 4 th - 6 th	ICT Managers Masterclass	ICT Managers, Heads of IT Departments/Units	70,000.00	Mombasa
Aug 4 th - 6 th	Executive Assistants Workshop	Executive Assistants, Secretaries, Office Administrators	65,000.00	Mombasa
Sept 8 th - 10 th	Tellers Productivity and Operational Excellence Workshop	Tellers and Cashiers	65,000.00	Mombasa
Sept 8 th - 10 th	Leading Teams Master Class	HR Managers, HODs, Senior Managers and Branch Managers	70,000.00	Mombasa
Sep 15 th - 17 th	Credit Module 3: Delinquency Management & Debt Collection Workshop	Credit/Loan Officers and Micro-credit Officers	55,000.00	Naivasha
Oct 13 th - 15 th	Support Staff Skills Development Workshop	Support Staff: Office Assistants, Drivers, Security Personnel, Messengers	55,000.00	Kisumu
Oct 27 th - 29 th	SACCO Business Operations Workshop	All SACCO staff	55,000.00	Naivasha
Nov 10 th - 12 th	Credit Management Workshop	All Staff	55,000.00	Naivasha
Nov 10 th - 12 th	Procurement Management & Regulatory Framework	Procurement Staff/Staff in Procurement Committee	55,000.00	Naivasha
Nov 17 th - 19 th	Report Writing & Presentation Skills	All Staff	55,000.00	Nairobi



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STAFF REGIONAL WORKSHOPS

DATES	WORKSHOP TITLE	TARGET GROUP	FEES - KShs. (DAY CONFERENCE)	VENUE
Apr 17 th	Debt Collection and Problem Loans Management Course	Credit/Loan Officers, SME & Micro Credit Officers	9,500.00	Nakuru
Apr 24 th	Debt Collection and Problem Loans Management Course	Credit/Loan Officers, SME & Micro Credit Officers	9,500.00	Meru
May 15 th	Debt Collection and Problem Loans Management Course	Credit/Loan Officers, SME & Micro Credit Officers	12,500.00	Nairobi
May 22 nd	Debt Collection and Problem Loans Management Course	Credit/Loan Officers, SME & Micro Credit Officers	9,500.00	Nyeri
Jun 26 th	Debt Collection and Problem Loans Management Course	Credit/Loan Officers, SME & Micro Credit Officers	9,500.00	Mombasa
Aug 21 st	HODs Team Building	HODs	25,000.00	Nairobi
Sept 18 th	Personal Finance Management	All Cooperatives Leaders & Staff	12,500.00	Nairobi
Oct 16 th	Data Protection & Artificial Intelligence Tools	All Staff	12,500.00	Nairobi
Oct 23 rd	Cooperatives' Tribunal: Dispute Resolution & Litigation	All Cooperatives Leaders & Staff	12,500.00	Nairobi
Nov 20 th	Customer Experience & Business Development	All Staff	12,500.00	Nairobi

OTHER TRAININGS: A. IN-HOUSE

We offer customized in-house trainings on the above areas and other areas based on the Cooperative's needs.

WORKSHOP TITLE	WORKSHOP TITLE
Leadership Development Program	Customer Experience and Relationship Management
Clarity 4D Personal and Team Development Program	Sales and Marketing Skills Workshop
Coaching for Leaders	Change Management
Emotional Intelligence for Team Leaders	Driving Team Performance for Team Leaders
Your First Time Manager Journey	FOSA Operations and Risk Management
Data Governance and Protection	Stress Management
Cyber Security and Fraud Trends	SACCOLink Reconciliation
Emerging Trends in Taxation for Cooperatives	Team Building
Report Writing for Decision Making Skills	Retirement Planning
Personal Financial Management and Retirement Planning	Member's Education and Trainings
Governance and Leadership for Board Members	Anti-money Laundering and Countering Financing of Terrorism
New Board Members Induction	MSME Master Class
Performance Management	Staff Wellness Program
Credit Management	Pre-Strategy Development Training
Risk Management and Internal Controls	Advanced Excel

B. VIRTUAL TRAININGS

We also conduct webinars and offer an intuitive learning experience through our e-learning platform, Percipio where you can learn on the go. Contact us for trainings and for partnership to access our varied learning platforms.

JANUARY							FEBRUARY							MARCH							APRIL							
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	
				1	2	3	1	2	3	4	5	6	7	1	2	3	4	5	6	7	5	6	7	8	9	10	11	
4	5	6	7	8	9	10	8	9	10	11	12	13	14	8	9	10	11	12	13	14	12	13	14	15	16	17	18	
11	12	13	14	15	16	17	15	16	17	18	19	20	21	15	16	17	18	19	20	21	19	20	21	22	23	24	25	
18	19	20	21	22	23	24	22	23	24	25	26	27	28	22	23	24	25	26	27	28	26	27	28	29	30			
25	26	27	28	29	30	31								29	30	31					30	31						

1st New Year's Day

20th Eid-ul-Fitr

3rd Good Friday, 5th Easter Sunday, 6th Easter Monday

MAY							JUNE							JULY							AUGUST						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
				1	2		1	2	3	4	5	6		1	2	3	4	5	6	30	31						1
3	4	5	6	7	8	9	7	8	9	10	11	12	13	5	6	7	8	9	10	11	2	3	4	5	6	7	8
10	11	12	13	14	15	16	14	15	16	17	18	19	20	12	13	14	15	16	17	18	9	10	11	12	13	14	15
17	18	19	20	21	22	23	21	22	23	24	25	26	27	19	20	21	22	23	24	25	16	17	18	19	20	21	22
24	25	26	27	28	29	30	28	29	30					26	27	28	29	30	31		23	24	25	26	27	28	29

1st Labour Day, 27th Eid-ul-Adha

1st Madaraka Day

SEPTEMBER							OCTOBER							NOVEMBER							DECEMBER							
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	
			1	2	3	4	5	1	2	3	4	5	6	1	2	3	4	5	6	7	1	2	3	4	5	6	7	
6	7	8	9	10	11	12	4	5	6	7	8	9	10	8	9	10	11	12	13	14	6	7	8	9	10	11	12	
13	14	15	16	17	18	19	11	12	13	14	15	16	17	15	16	17	18	19	20	21	13	14	15	16	17	18	19	
20	21	22	23	24	25	26	18	19	20	21	22	23	24	22	23	24	25	26	27	28	20	21	22	23	24	25	26	
27	28	29	30				25	26	27	28	29	30	31	29	30						27	28	29	30	31			

10th Mazingira Day, 20th Mashujaa Day

12th Jamhuri Day, 25th Christmas Day, 26th Boxing Day